

# Vision 2040 Project/Program Application Form

The Vision 2040 Projects Review Committee meets on an every other month schedule. All applications must be received by the last day of the month. Please tell us about your program or project:

## Application:

Project or Program Name: \_\_\_\_\_

Person Submitting Application: \_\_\_\_\_

Title or relationship to the project: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Is your organization an IRS 501 (c)(3) not-for-profit?                     Yes                     No

If no, is your organization a public agency/unity of government?                     Yes                     No

Date of application: \_\_\_\_\_

1. Please provide a 2-3 sentence description or summary of how the planning/seed money or implementation funds will be used (including dates of the project or program).
2. What is the amount of the request being sought from Vision 2040? (Please attach project or program budget)
3. What organization will serve as your fiscal agent (Please attach agreement)?
4. Who are the key stakeholders associated with your project/program?
5. How does this request meet the mission and goals of Vision 2040 (Please refer to the mission and goals statement on the Vision 2040 website, <http://willmarlakesarea2040>.)?
6. What other community resources or agencies have been or will be contacted for additional support? Please indicate when and for what purpose.
7. Please describe your criteria for success. What do you want to happen as a result of your activities?

## Project/Program Review Committee and Vision 2040 Steering Committee Evaluation Process:

All requests will be reviewed by the Projects Review Committee, if project meets the Vision 2040 criteria, the funding request will be forwarded to the Vision 2040 Steering Committee for final approval. While you may receive a response sooner, please allow at least 30 days for a written response to requests. If the Steering Committee requires further information, please prepare to make a personal presentation to the Steering Committee.